**Earthquake Safety Working Group**

**Earthquake Safety Implementation Program**

**Community Action Plan for Seismic Safety**

**Meeting Minutes**

February 4, 2013 - 10:00 AM – 12:00 PM

Room 201

City Hall, 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102

Meeting Three

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PATRICK OTELLINI, CO-CHAIR, ANGUS MCCARTHY, CO-CHAIR

**ATTENDANCE**

Patrick Otellini, Angus McCarthy, Shannon Levenson, George Orbelian, Ron Kingston, John Paxton, Mike Buhler, Marko Schotanus, Mark Barbaselata, Tammy Lee McClure, Greg Wallace, David Leung, Will Grogan, Skip Soskin, Charley Goss, Michael Willis, Laura Samaut, Tim Scammell, Rebecca Reynolds Lytle, David Bonowitz, Ilene Dick

**CONTENT**

1. Introductions by those in attendance.
2. Approved of previous meeting minutes from Meeting 2.
3. Distributed digital and hard copy draft soft story ordinance; Updated on legislative process; Updated members on soft story financial summit (finance subcommittee) meeting with Mayor Lee
4. Held 30 minute general discussion with questions and comments from the group
5. Subcommittee chairs updated and discussed with the group on the goal, scope and progress of each subcommittee.
	1. Procedures Subcommittee
		1. Screening form tried to be inclusive and simplified, and property owners need to be notified using a variety of methods.
	2. Community Outreach Subcommittee
		1. Website, newsletters of stakeholder organizations and community groups. Work with community groups to understand each unique community’s needs, as well as educate them and aid them in the process.
	3. SEAONC’s technical subcommittee
		1. In process of comparing traditional techniques and ordinance techniques to ensure the best methods for retrofitting are being used
		2. Discussed voluntary additional retrofit situations
6. Broke up into subcommittees to further discuss the next steps

**Next meeting is planned for Monday March 4th, 2013**